

Comprehensive Plan Report

A detailed report showing activity of the school team's work on the improvement plan including assessments, plans, tasks, monitoring, and implementation for selected time periods.

5/30/2017

Weldon Middle NCES - na

Weldon City Schools

Student Success Indicators

Key Indicators are shown in RED.

Dimension A - Instructional Excellence and Alignment

Curriculum and instructional alignment

Indicator	A2.04 - Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)		
Status	Tasks completed: 0 of 2 (0%)		
Assessment	Level of Development:	Initial: Limited Development 03/14/2016	
	Index:	4	(Priority Score x Opportunity Score)
	Priority Score:	2	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	KUDs were developed for most grade levels and subjects. Case 21 assessments are currently being used to assess students every 6 weeks. Case 21 works well for Math and Science. ELA Case 21 assessments are comprehensive so they are assessed differently.	
Plan	Assigned to:	Andre' Stewart	
	How it will look when fully met:	Instructional Teams will meet bi-weekly in PLCs to analyze and discuss data, align instruction and assessments, and plan instruction aligned to the Common Core and NC Essential Standards. Teachers will record units of study in their lesson plans. Lesson plans will be shared with administration, instructional teams and grade level teams. Teachers will post vocabulary and objectives in grade level appropriate language, so students will know the purpose of their learning. Support staff assist classroom teachers to effectively differentiate instruction for AIG and EC students.	
	Target Date:	06/13/2017	
	Tasks:		
		1. Teachers will post grade level appropriate objective in their classrooms each day. Supporting	

vocabulary and standards are to be posted.

Assigned to:	All teachers
Added date:	01/13/2017
Target Completion Date:	06/13/2017
Frequency:	daily
Comments:	

2. Department Teams will meet bi-weekly to discuss curriculum alignment. Teams will assess objective alignment and units of study.

Assigned to:	Department Chairs
Added date:	01/17/2017
Target Completion Date:	06/16/2017
Frequency:	twice monthly
Comments:	

Implement Percent Task Complete: Tasks completed: 0 of 2 (0%)

Indicator **A2.07 - ALL teachers include vocabulary development as learning objectives.(5097)**

Status Tasks completed: 2 of 5 (40%)

Assessment Level of Development: Initial: **Limited Development** 12/08/2016

Index: 9 (Priority Score x Opportunity Score)

Priority Score: 3 (3 - highest, 2 - medium, 1 - lowest)

Opportunity Score: 3 (3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)

Describe current level of development: Vocabulary words are in the lesson plans, on the daily agenda and on word walls in each classroom. All teachers have completed professional development for Marzano's vocabulary strategies.

Plan Assigned to: Andre' Stewart

How it will look when fully met: All teachers will introduce vocabulary words at the beginning of each instructional unit. Vocabulary words and strategies will be embedded in lesson plans and on the daily agenda. Pre and Post Vocabulary Assessments will be administered to students to show mastery of standard. Staff will attend professional development that focuses on vocabulary strategies and development.

Target Date: 06/16/2017

Tasks:

1. Distribute Marzano's Six Steps for Building Academic Vocabulary to all staff.		
Assigned to:	Andre#39; Stewart	
Added date:	12/19/2016	
Target Completion Date:	06/16/2017	
Frequency:	daily	
Comments:		
Task Completed:	11/18/2016	
2. Establish a Professional Development Date to train teachers on Marzano's Vocabulary usage.		
Assigned to:	Instructional Lead Teachers	
Added date:	12/19/2016	
Target Completion Date:	12/19/2016	
Comments:	January 18, 2017 - proposed date for Vocabulary Professional Development	
Task Completed:	12/19/2016	
3. Vocabulary will be put into Pre and Post Assessments and all teachers will be required to track growth.		
Assigned to:	All Teachers	
Added date:	12/19/2016	
Target Completion Date:	06/16/2017	
Frequency:	monthly	
Comments:		
4. Members of the ILT will share best practices related to vocabulary strategies.		
Assigned to:	Robin Davis	
Added date:	12/19/2016	
Target Completion Date:	06/16/2017	
Frequency:	monthly	
Comments:		
5. Instructional Leadership Team will monitor the use of vocabulary strategies as part of classroom walkthroughs.		
Assigned to:	Instructional Leadership Team	
Added date:	12/19/2016	
Target Completion Date:	06/16/2017	

	Comments:	Evidence will be noted in ILT Walkthrough Document.	
Implement	Percent Task Complete:	Tasks completed: 2 of 5 (40%)	
Indicator	A2.18 - ALL teachers use cooperative learning methods and encourage student questioning, seeking help from others, and offering help to others.(5108)		
Status	Tasks completed: 1 of 2 (50%)		
Assessment	Level of Development:	Initial: Limited Development 12/08/2016	
	Index:	9	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	All teachers have completed training in cooperating learning and Bloom's higher order questioning to enhance students discussions and critical thinking.	
Plan	Assigned to:	Frank Hunter	
	How it will look when fully met:	Cooperative Grouping is evident in lesson plans and is being monitored by daily walkthroughs and daily agendas. Students will be having open ended discussions with their peers and answering critical thinking questioning.	
	Target Date:	06/16/2017	
	Tasks:		
	1. Establish a Professional Development Date to train teachers on Cooperative Learning Activities.		
	Assigned to:	Instructional Lead Teachers	
	Added date:	12/19/2016	
	Target Completion Date:	12/19/2016	
	Frequency:	monthly	
	Comments:	January 18, 2017 -proposed Cooperative Learning Date	
	Task Completed:	12/19/2016	
	2. Teachers will incorporate Cooperative Learning strategies into their weekly lessons.		
	Assigned to:	All Teachers	
	Added date:	12/19/2016	
	Target Completion Date:	06/16/2017	
	Frequency:	weekly	

	Comments:	
Implement	Percent Task Complete:	Tasks completed: 1 of 2 (50%)
Dimension A - Instructional Excellence and Alignment		
Student support services		
Indicator	A4.01 - The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	
Status	Tasks completed: 0 of 2 (0%)	
Assessment	Level of Development:	Initial: No development or Implementation 03/14/2016
	Index:	3 (Priority Score x Opportunity Score)
	Priority Score:	3 (3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	1 (3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Individual teachers differentiate instruction in the classrooms but it is not a trend schoolwide.
Plan	Assigned to:	Andre' Stewart
	How it will look when fully met:	Teachers use multiple data points (i.e. EVAAS, Benchmarks, Diagnostic tests, etc.) to identify and place students in groups based on levels and needs. Growth must be shown for every student and proficiency increase across the school.
	Target Date:	06/16/2017
	Tasks:	
	1. Teachers must create leveled groups based on EVAAS, recent benchmark data or other data points.	
	Assigned to:	Each Grade Level Representative
	Added date:	12/08/2016
	Target Completion Date:	06/16/2017
	Frequency:	monthly
	Comments:	
	2. Once groups are assigned, teachers will design lessons to differentiate with each group.	
	Assigned to:	All Teachers
	Added date:	12/08/2016
	Target Completion Date:	06/16/2017

	Frequency:	weekly
	Comments:	
Implement	Percent Task Complete:	Tasks completed: 0 of 2 (0%)
Indicator	A4.06 - ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	
Status	Tasks completed: 4 of 5 (80%)	
Assessment	Level of Development:	Initial: Limited Development 03/14/2016
	Index:	6 (Priority Score x Opportunity Score)
	Priority Score:	3 (3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2 (3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	We have an existing behavior intervention system that is currently tied to out of school suspension/consequences after five referrals. We have support personnel to meet with certain students with Individual Education Plans and a school counselor who meets with kids on a needed basis. Classroom teachers facilitate positive behavior intervention system lessons and many model appropriate behavior strategies. Individual teachers have rules and consequences for use in their classrooms.
Plan	Assigned to:	Frank Hunter
	How it will look when fully met:	All teachers will implement PBIS strategies that will increase positive classroom climate and reduce classroom referrals by 20% from 2015-2016 to 2016-2017.
	Target Date:	06/09/2017
	Tasks:	
	1. Select a PBIS representative from each grade level/elective team to serve on the PBIS Committee for the 2016-2017 School Year.	
	Assigned to:	Hillary Braden
	Added date:	09/27/2016
	Target Completion Date:	10/20/2016
	Comments:	Ms. Braden will send out an email to each grade level chair asking them to pick a representative to serve on the 2016-2017 School Improvement Team. Once a team is selected, the team will meet to establish goals and expectations for the school year.

		Ms. Braden completed the task and the following team representatives were picked: Ms. Braden (chair) Alvin Harmon (8th rep), Jerrell Hardy (exploratory rep), Shantel Maye (6th rep), Davetta Faulcon (5th rep) .
	Task Completed:	10/20/2016
	2. PBIS Committee will set a PBIS Kickoff Date.	
	Assigned to:	Hillary Braden
	Added date:	09/27/2016
	Target Completion Date:	11/14/2016
	Comments:	PBIS team selected Kick-off date for 1/6/17
	Task Completed:	10/31/2016
	3. The school guidance counselor will provide ongoing character education lessons throughout year.	
	Assigned to:	Shronda Smith
	Added date:	09/27/2016
	Target Completion Date:	06/09/2017
	Frequency:	monthly
	Comments:	School guidance counselor will teach character education lessons to all grade levels during exploratory class period.
	Task Completed:	05/02/2017
	4. Data will be presented monthly comparing classroom referrals by grade level from 2015-2016 to 2016-2017.	
	Assigned to:	Frank Hunter
	Added date:	11/02/2016
	Target Completion Date:	06/09/2017
	Frequency:	monthly
	Comments:	Mr. Hunter will report on last year's data. 11/14/16 Mr. Hunter will report on last year's discipline data.
	5. Team will select two students from each grade level to be PBIS student ambassadors.	
	Assigned to:	Hillary Braden
	Added date:	12/08/2016
	Target Completion Date:	12/21/2016
	Comments:	Criteria has been put into place for student selection. PBIS Team has to meet to select the two students.

	Task Completed:	01/06/2017	
Implement	Percent Task Complete:	Tasks completed: 4 of 5 (80%)	
Dimension B - Leadership Capacity			
Strategic planning, mission, and vision			
Indicator	B1.01 - The LEA has an LEA Support & Improvement Team.(5135)		
Status	Full Implementation		
Assessment	Level of Development:	Initial: Full Implementation 04/05/2016	
	Evidence:	We have a SIT Team with representatives from each grade level and subject.	
Indicator	B1.02 - The LEA selects and hires qualified principals with the necessary competencies to be change leaders.(5136)		
Status	Objective Met 2/24/2017		
Assessment	Level of Development:	Initial: Limited Development 04/05/2016	
		Objective Met - 02/24/2017	
	Index:	3	(Priority Score x Opportunity Score)
	Priority Score:	1	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Select individuals have the opportunity to participate on the Interview Team and offer input when it comes to hiring principals.	
Plan	Assigned to:	LaDonna Booker	
	How it will look when fully met:	Weldon City Schools along with NC DPI work collaboratively to hire qualified principals with the necessary competencies to be change leaders. Weldon City Schools need to provide documentation on the hiring process as it relates to qualified principals.	
	Target Date:	06/16/2017	
	Tasks:		
	1. Contact Human Resource to see if there is documentation or a process for the hiring process of qualified principals.		
	Assigned to:	LaDonna Booker	
	Added date:	12/26/2016	

	Target Completion Date:	06/16/2017
	Comments:	Human Resource Director or District can address this indicator.
	Task Completed:	01/20/2017
Implement	Percent Task Complete:	
	Objective Met:	2/24/2017
	Experience:	2/24/2017 Weldon City Schools Human Resource Coordinator is responsible for hiring qualified personnel. Applicants are pulled from a pool and there are interview and hiring procedures that are set in place by the district.
	Sustain:	2/24/2017 Weldon City schools will continue to hire personnel that is highly qualified and well selected.
	Evidence:	2/24/2017 Email, Human Resource Hiring Procedures
Indicator	B1.03 - A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices.(5137)	
Status	Tasks completed: 0 of 2 (0%)	
Assessment	Level of Development:	Initial: Limited Development 04/05/2016
	Index:	3 (Priority Score x Opportunity Score)
	Priority Score:	1 (3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3 (3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Leadership team consistently meets regularly once a month but have started to meet twice a month to address new system and indicators. Effective practices are reviewed daily in professional learning communities and faculty meetings.
Plan	Assigned to:	Robin Davis
	How it will look when fully met:	Leadership team consistently meets regularly once a month but have started to meet twice a month to address new system and indicators. Effective practices are reviewed daily in professional learning communities and faculty meetings. The meetings will be focused on curriculum and instruction for the betterment of WMS.
	Target Date:	06/09/2017

		Tasks:
1. All staff members will receive feedback from instructional team to improve instructional practices.		
	Assigned to:	Robin Davis
	Added date:	12/13/2016
	Target Completion Date:	06/16/2017
	Frequency:	monthly
	Comments:	Staff members receive feedback from staff members after walkthroughs are conducted.
2. Create a walkthrough schedule through Google Docs for principals, assistant principal, and Lead Teachers.		
	Assigned to:	Robin Davis
	Added date:	12/13/2016
	Target Completion Date:	06/16/2017
	Frequency:	weekly
	Comments:	A weekly walkthrough schedule will be provided to Principal, Assistant Principal, and Lead Teachers. Feedback of warm and cool comments will be completed in Google Docs.
Implement	Percent Task Complete:	Tasks completed: 0 of 2 (0%)

Dimension B - Leadership Capacity

Distributed leadership and collaboration

Indicator	B2.03 - The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)	
Status	Full Implementation	
Assessment	Level of Development:	Initial: Full Implementation 04/18/2016
	Evidence:	There is a common instructional planning period among grade levels.

Dimension B - Leadership Capacity

Monitoring instruction in school

Indicator	B3.01 - The LEA/School monitors progress of the extended learning time programs and strategies being implemented, and uses data to inform modifications.(5147)	
Status	Tasks completed: 2 of 2 (100%)	
Assessment	Level of Development:	Initial: Limited Development 04/18/2016
	Index:	4 (Priority Score x Opportunity Score)

	Priority Score:	2	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Block scheduling has been implemented to focus on core subjects. We have built in a literacy block for extended time to remediate and enrich students. This year we have implemented afterschool tutorial twice a week for an extra hour.	
Plan	Assigned to:	Frank Hunter	
	How it will look when fully met:	Data will be collected periodically to determine the effectiveness of the Saturday Academy and after school tutorial session in order to modify the process or change the program to show the greatest impact on student achievement and meet out SMART goals of exceeding growth and 40% proficiency.	
	Target Date:	06/09/2017	
	Tasks:		
	1. Set up schedule for Saturday Academy and communicate expectations.		
	Assigned to:	Andre' Stewart	
	Added date:	09/14/2016	
	Target Completion Date:	12/12/2016	
	Comments:	The principal will communicate with the school community about the Saturday Academy. Teachers will be paid to provide the extended learning opportunities. All student are invited to attend.	
	Task Completed:	12/19/2016	
	2. Data will be collected to determine grouping of students attending Saturday extended learning sessions.		
	Assigned to:	Robin Davis	
	Added date:	09/14/2016	
	Target Completion Date:	06/09/2017	
	Frequency:	three times a year	
	Comments:	Robin Davis will gather data from grade level chairs to submit to the instructional leadership team to determine student groupings and teacher assignment for the Sat. extended learning session.	
	Task Completed:	04/17/2017	
Implement	Percent Task Complete:	Tasks completed: 2 of 2 (100%)	

Indicator	B3.03 - The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)		
Status	Tasks completed: 0 of 2 (0%)		
Assessment	Level of Development:	Initial: Limited Development 04/18/2016	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	2	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	The principal conducts walkthroughs and provide timely feedback through Google Docs. Feedback and instructional practices are discussed in Professional Learning Communities (PLCs).	
Plan	Assigned to:	Andre' Stewart	
	How it will look when fully met:	The principal and his designee will spend time with each teacher reviewing their NC Teacher Evaluation System self-assessment and PDP establishing goals that are focused on school improvement, professional growth, and student achievement. Through on-going communication and collaboration, the principal and his designee will conduct formal and informal walk-throughs. Feedback will be provided to the teachers after each walk-through and evaluation to help them improve their craft. Teachers will be able to reflect on the data to positively impact instruction. EVIDENCE: Evaluations, walk-through feedback	
	Target Date:	06/09/2017	
	Tasks:		
	1. All staff members will receive feedback from administration team to improve instructional practices.		
	Assigned to:	Andre' Stewart	
	Added date:	12/28/2016	
	Target Completion Date:	06/16/2017	
	Frequency:	weekly	
	Comments:		
	2. Create a walkthrough schedule through Google Docs for principals, assistant principal, and Lead Teachers.		
	Assigned to:	Robin Davis	
	Added date:	12/28/2016	

	Target Completion Date:	06/16/2017	
	Frequency:	weekly	
	Comments:		
Implement	Percent Task Complete:	Tasks completed: 0 of 2 (0%)	
Dimension C - Professional Capacity			
Quality of professional development			
Indicator	C2.01 - The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)		
Status	Tasks completed: 0 of 1 (0%)		
Assessment	Level of Development:	Initial: No development or Implementation 04/18/2016	
	Index:	3	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	1	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	District offers professional development to all teachers based on district's initiatives.	
Plan	Assigned to:	Andre' Stewart	
	How it will look when fully met:	The principal will begin the school year by analyzing end of grade and EVAAS growth data. With this data, we will revise our school improvement plan to increase proficiency goals. In addition, professional development goals are set in order to meet the needs of all learners. This data analysis continues when the teachers assess students. Throughout the year, the principal will provide PLC's that allow teachers to analyze data and plan for instruction.	
	Target Date:	08/25/2017	
	Tasks:		
	1. Create a data chart that assess the past and present performance of all students.		
	Assigned to:	Andre' Stewart	
	Added date:	12/28/2016	
	Target Completion Date:	06/16/2017	
	Comments:		
Implement	Percent Task Complete:	Tasks completed: 0 of 1 (0%)	

Dimension C - Professional Capacity

Talent recruitment and retention

Indicator	C3.04 - The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)		
Status	Tasks completed: 1 of 4 (25%)		
Assessment	Level of Development:	Initial: Limited Development 04/18/2016	
	Index:	3	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	1	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Teachers have the opportunities to teacher recruitment fairs and help to conduct interviews. However, we are not familiar with the district's current policy in recruiting, evaluating, rewarding, and replacing staff.	
Plan	Assigned to:	Shronda Smith	
	How it will look when fully met:	Weldon Middle School will recruit teachers by attending job fairs, make college visits, and create a positive social media presence. Staff will be equally evaluated through walk throughs (formal and informal) with feedback provided when possible. Staff will be rewarded with shout outs, personal notes, and spotlights via website and/or social media to create positive culture. The district will continue to have current teachers complete Intent Forms so they are able to anticipate vacancies for the next school year. The vacancies will be posted online. All interviews should consist of a team of various stakeholders.	
	Target Date:	06/16/2017	
	Tasks:		
	1. Intent Forms will be created by all staff before the end of the school year.		
	Assigned to:	Joyce Harris	
	Added date:	12/26/2016	
	Target Completion Date:	05/26/2017	
	Frequency:	once a year	
	Comments:	All teachers will be required to complete Intent forms by May 26, 2017 so that the district can plan and recruit anticipated vacancies.	
	Task Completed:	04/07/2017	
	2. Communicate with District staff about recruiting, retaining, and celebrating staff.		

	Assigned to:	Andre' Stewart
	Added date:	12/26/2016
	Target Completion Date:	06/16/2017
	Frequency:	once a year
	Comments:	
	3. Administration and/or teacher leaders will attend job fairs to recruit high qualified teachers aligned with our school vision.	
	Assigned to:	Andre' Stewart
	Added date:	12/26/2016
	Target Completion Date:	06/16/2017
	Comments:	
	4. Teachers will be recognized and rewarded for their accomplishments, monthly perfect attendance, birthdays via website, social media, shout-outs.	
	Assigned to:	Administration
	Added date:	12/26/2016
	Target Completion Date:	06/16/2017
	Frequency:	monthly
	Comments:	
Implement	Percent Task Complete:	Tasks completed: 1 of 4 (25%)

Dimension E - Families and Community

Family Engagement

Indicator	E1.06 - The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)		
Status	Tasks completed: 0 of 4 (0%)		
Assessment	Level of Development:	Initial: Limited Development 04/18/2016	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	2	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Parental engagement has increased over the years through social media, parent portal, school events such as Awards Ceremonies. A	

		parent resource center is on campus where parents can view dvds on how to help students at home. Saturday Academies have been conducted to engage both parents and students on curriculum. We have PTA officers but they do no meet on a regular basis.
Plan	Assigned to:	Shronda Smith
	How it will look when fully met:	Weldon Middle School clearly communicates with parents and guardians about its expectations of them and the importance of the curriculum of the home. This is communicated through School Reach messages, Weldon Middle School Homepage, Weldon Middle School Charger Times Facebook account, report cards, progress reports, teachers via telephone calls, emails, home visits, and face to face.
	Target Date:	06/16/2017
	Tasks:	
	1. Administration will provide phone messenger to inform parents of important dates and information.	
	Assigned to:	Andre' Stewart
	Added date:	12/26/2016
	Target Completion Date:	06/16/2017
	Frequency:	weekly
	Comments:	
	2. Weldon Middle School will be updated periodically to inform parents of important dates and events that take place at Weldon Middle School School.	
	Assigned to:	Robin Davis
	Added date:	12/26/2016
	Target Completion Date:	06/16/2017
	Frequency:	weekly
	Comments:	
	3. Weldon Middle School Facebook page will be updated to inform parents and community of important events that take place at Weldon Middle School.	
	Assigned to:	Robin Davis
	Added date:	12/26/2016
	Target Completion Date:	06/16/2017
	Frequency:	daily
	Comments:	
	4. Weldon Middle School teachers will maintain and update their Weebly Teacher Page websites to keep	

parents and students informed of daily goals and assignments.

Assigned to:	Robin Davis
Added date:	12/26/2016
Target Completion Date:	06/16/2017
Frequency:	twice monthly
Comments:	
Implement	Percent Task Complete: Tasks completed: 0 of 4 (0%)